



# Texas Commission on Environmental Quality

## Report Form for Municipal Solid Waste Compost Refund

This form is for owners or operators of municipal solid waste landfills that have implemented an approved composting plan and are participating in the [Compost Refund Program](#)<sup>1</sup>.

Use this form to report allowable composting expenses (for leasing or purchasing and operating equipment necessary to compost yard waste), which will be used by TCEQ to determine the amount of refund of state fees collected by the facility.

Submit this form to the Municipal Solid Waste Permits Section MC-124, TCEQ, PO Box 13087, Austin, TX 78711-3087. If you have any questions about this form, please contact us at (512) 239-2335 or [mswper@tceq.texas.gov](mailto:mswper@tceq.texas.gov).

### Facility Information

Permit or Registration Number:

Facility Name:

### Reporting Period

Fiscal Year:

Fiscal Quarter:

- First quarter, September 1 through November 30 (due December 20)
- Second quarter, December 1 through February 28 (due March 20)
- Third quarter, March 1 through May 31 (due June 20)
- Fourth quarter, June 1 through August 31 (due September 20)

### Composting Expenses

Composting refund may be up to 15% of the solid waste fees due from the facility for the quarterly billing period, but not greater than the allowable composting cost. The refund may be increased to up to 20% if, in addition to composting the yard waste, the operator of the facility voluntarily bans the disposal of yard waste at the facility.

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<sup>1</sup> [www.tceq.texas.gov/permitting/waste\\_permits/msw\\_permits/msw\\_composting\\_refund.html](http://www.tceq.texas.gov/permitting/waste_permits/msw_permits/msw_composting_refund.html)

Equipment Type	Equipment Use	Percentage of time equipment dedicated to composting	Equipment Costs (detail actual, accrual, lease, etc.)	Labor Costs	Total Costs
<b>Total costs</b>					

Total composting cost and expenses for the reporting quarter: \$

**Volume of Compost Produced**

Volume in cubic yards of finished compost that is ready for beneficial reuse:

Volume in cubic yards of compost material produced by the permitted facility that has been returned to beneficial reuse:

**Recordkeeping**

Documentation of composting costs, expenses incurred, and records of compost returned to beneficial reuse are to be kept at the facility for four years. All records must be made available to the TCEQ upon request.

## Certification

I certify that this document and all the information submitted is true to the best of my knowledge and belief. All reported cost and expenses are a result of monies expended by the facility to lease, purchase, and operate equipment necessary to compost yard waste. Documentation of these cost and expenses will be made available to TCEQ for audits on request. Failure to comply with either the Health & Safety Code, Section [361.0135](#)<sup>2</sup>, facilities Approved Compost Plan, or the inability to substantiate information provided may result in the (retroactive) revocation of the compost rebate.

Name (print):

Title:

Signature:

Date:

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<sup>2</sup> [statutes.capitol.texas.gov/docs/HS/htm/HS.361.htm#361.0135](http://statutes.capitol.texas.gov/docs/HS/htm/HS.361.htm#361.0135)