

Mr. Louis C. Herrin III, P.E.  
TCEQ - MC 148  
P. O. Box 13087  
Austin, Texas 78711-3087

Re: Chapter 217.6 Summary Transmittal Letter

**Permittee:** (Insert the name of the permittee exactly as it is written on the wastewater discharge permit associated with the project identified in this letter.)

**Permit Number:** (Insert the Permit Number of the wastewater facility associated with the project identified in this letter. WQ00xxxxx00x)

**Project Name:** (Insert an identifying name for the project.)

**County(s):** (Insert the name of the county(s) in which the project will be located.)

**Grant No.:** (If applicable, insert the granting agency initials and a grant number)

Dear Mr. Herrin:

The purpose of this letter is to provide the Texas Commission on Environmental Quality (TCEQ) with the information necessary to comply with the requirements of 217.6(d) of the TCEQ's rules entitled "DESIGN CRITERIA FOR DOMESTIC WASTEWATER SYSTEMS." The necessary information includes:

1. Provide the name and address of the engineering firm and TBPE firm number.
2. Provide the name, phone number, facsimile number, and email address of the design engineer.
3. Provide the county or counties where the project will be located.
4. Provide an identifying name for the project.
5. Provide the name of the entity (or entities) that proposes to own, operate, and maintain the project through its design life.
6. Provide a statement certifying that the plans and specifications are in substantial compliance with all the requirements of Chapter 217, with the exception of any variance requests, which must be listed in the letter.
7. Provide a statement certifying that any variances will not threaten public health or the environment, based on the best professional judgement of the engineer who prepared the engineering report and the project plans and specifications.
8. A brief description of the project scope including:
  - a. A brief engineering summary of the collection system or wastewater treatment facility describing the purpose of the proposed project. At a minimum, for collection systems include design flow, pipe length, pipe diameter, pipe slopes,

and pipe materials. For lift stations include lift station pumping capacity, wet well volume, pump horsepower, and pump design conditions (flow and TDH). For wastewater treatment facilities include design flows and loadings, aeration basin dimensions, and aeration equipment.

- b. A list of every treatment unit or collection system unit that will be constructed, altered, or re-rated within the project scope.
  - c. A map of the collection system or wastewater treatment facility that identifies the location of every treatment unit or collection system unit that will be constructed, altered, rehabilitated, or re-rated within the project scope. **Note:** for lift stations, include the longitude and latitude in decimal degrees (with six decimals).
  - d. A description of all variances from the requirements of this chapter including the use of non-conforming or innovative technology; and
  - e. An explanation of the reasons for all the variances in accordance with 217.4.
9. The signature and seal of the engineer responsible for the design of the collection system or wastewater treatment facility.

**Note: Be sure to sign and properly seal this letter before mailing. Submissions without a P.E. seal will not be processed.**

Sincerely,

(Name) (P.E. Seal - Signed and Dated)

xc: (Provide a copy of the summary transmittal letter to the appropriate TCEQ Region Office Water Program manager.)