TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

**Water Quality Emergency Preparedness System (WQ EPS) Update -** EXAMPLE

FOR PUBLIC & PRIVATE DOMESTIC

WASTEWATER TREATMENT FACILITY (WWTF)

# SECTION 1. PERMIT INFORMATION – EXAMPLE

# What if the WWTF has not ben built as of date and is not currently active? Fill out as much information as possible under Section 1, 2, 3, and 7. Indicate on the form if the WWTF has not been constructed, expected date if known, and provide contact information.

1. WQ Permit Number: WQ00 10526001
2. Permittee’s Name: ABC MUD NO. 1
3. WWTF Name: JOHN WAYNE WWTF
4. WWTF Direct Phone Number: (512) 978 - 6345
5. WWTF After Hours Emergency Hotline Phone Number: (259) 689 – 7245 ext 342
6. WWTF United States Postal Service **Physical** Address (**No P.O. Box**): 2468 Jack Rabbit Trail
   1. *Item F list the physical address of the WWTF location. No P.O. Box # and please do not list the mailing address of the outside operating company, primary, secondary contact in this section.*
   2. *In some cases, there is not a physical address and it may be in a rural setting. Please list “No Physical Address” on Item F and then be sure to give a detailed location description in Item H. Perhaps list an address that is near the WWTF and then describe from the referenced address to the plant as best as you can.*
7. City, State, and Zip Code: Alamo, TX 75809
8. WWTF Location Description: (The description must include the direction and distance in feet or miles from road intersections. i.e. *The facility is located on the North side of FM 123, 2.3 miles west of the intersection of FM 123 and Hwy 1)*. *Located immediately south of FM 1587, approximately 5.9 miles Southeast of the intersection of State Highway 277 and FM Road 222,*
   1. **Item H** this description is used to help first responders locate your WWTF in the case of emergency. The most detailed instructions are preferred. Please do not list the physical address twice unless it is in addition to the detailed description indicated below.

*Located immediately south of FM 1587, approximately 5.9 miles Southeast of the intersection of State Highway 277 and FM Road 222, (Insert Physical address), (Insert City), TX.*

*Located on the south side of CR 530 approx. 0.16 mi east of East Brown Tract Rd, (Insert Physical address), (Insert City), TX.*

* 1. Example of no physical address or exceptions
     1. *The facility is located approximately 0.5 mi. west of the intersection of FM 732 and Jones Rd. on the south side of Jones Rd., (Insert City), TX, (Insert Zip Code).*
     2. *(Near 22509 FAIRWAY CT) The facility is located North of Interstate Highway 2, 1.7miles north/west of the intersection of Interstate Highway 2 and Western road. Take Western road 1 mile north, then follow Long Dr. until it dead ends, turn right onto Broken Tee, take a left on Broken Tee until you reach Fairway Court, on Fairway Court take a right, at the end of the road there is a private drive that takes you to the plant entrance.* In this example the address is listed as on the 7000 area of W interstate Highway 2, Mission, TX. But the address does not reflect destination because the route winds through a large subdivision

1. County: Val Verde
2. WWTF Latitude and Longitude at the **Front Gate**, decimal degrees format to six decimal places.

(i.e. 24.698524; -96.435620): Lat *25.787656*  Long *-97.457690*

*Sections 2 - 4 Primary, Secondary, & Outside Source Contact Information*

*Very important to include cell phone numbers whenever possible. Typically, under extreme emergency conditions landlines are down due to flooding, etc.*

*If the contact person is a mayor, judge, law enforcement or county official it is understandable not to include their personal cell phone number. This is left to the sole discretion of the official. If there is no cell phone contact please make sure there is a WWTF phone number and a hotline number listed under* ***Section 1, Item***

# SECTION 2. PRIMARY HOMELAND SECURITY CONTACT PERSON

Contact Name: Joe Smith Title: Operator

Mailing Address: P.O. Box 2

City, State, and Zip Code: Alamo, TX 75809

E-mail Address: jsmith@alamocity.com

Work Phone Number: 272-956-8890 ext 5689 Cell Phone Number: 830-963-4512

# SECTION 3. SECONDARY HOMELAND SECURITY CONTACT PERSON

Contact Name: Sam Cook Title: Director of Public Works

Mailing Address: P.O. Box 2

City, State, and Zip Code: Alamo, TX 75809

E-mail Address: scook@alamocity.com

Work Phone Number: 272-956-8890 ext 2387 Cell Phone Number: 210-526-8974

**SECTION 4. OUTSIDE OPERATING COMPANY CONTACT PERSON**

Is the daily operation of the WW contracted to an outside operating company?

Yes    No  Company Name: Water Services, Inc

Contact Name: Henry Grimm Title: Manager

Mailing Address: 123 Spring Cr.

City, State, and Zip Code: Howdy, TX 78923

E-mail Address: hgrimm@wsinc.com

Work Phone Number: 210-589-6247Cell Phone Number: 526-343-4533

**SECTION 5. WASTEWATER TREATMENT FACILITY (WWTF) INFORMATION**

1. What is the **annual estimate** of the total population served by this WWTF? 8,659 + communities population Item 5C of 60,601 = 69,260

*Please do not list population as zero, unless the WWTF status is inactive. If this WWTF serves other communities (Section C.), be sure to list the* ***cumulative******total****.*

1. Does the WWTF have back-up power? Yes     No

If yes, what type of fuel does the power source use? Diesel

*Please be sure to list the* ***type of fuel*** *the power source uses (Butane Gas, Battery, Diesel, Fuel Oil, Gasoline, Propane or LP Gas, Natural Gas, Solar, Wind generator, Other – if other list the fuel type.)*

1. Does the WWTF serve other communities (ie. cities, MUDs, WCIDs, etc.)?

Yes     No

If Yes, identify the communities served:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Community  Served (Name) | Estimated Community Population | Emergency Contact Name | Company Name | Contact Email Address | Contact Work Phone | Contact Cell Phone | Number of Lift Stations |
| Addison | 15,368 | John Doe | ABC Water Services | j.doe@abcws.com | (713)965-8953 ext. | (214)956-7854 ext. | 2 |
| Cockrill Hill | 4, 280 | Emily Clark | City of Cockrill Hill | Emily.Clark@coch.org | (830)964-7823 ext. | (830)126-8921 ext. | 1 |
| Duncanville | 40,953 | John Camp | Municipal Services Inc | johncamp@msinc.com | (512)569-3247 ext. | (830)752-1283 ext. | 3 |

***Item C*** *Does the WWTF serve other communities (i.e. cities, MUDs, WCIDs, etc.)? If yes, please be sure to list the communities and remember to include their population served in the final total reported population under* ***Section 5 Item A****.*

1. List Individual Community Lift Station Information *Provide each lift station latitude and longitude in decimal degrees to six decimal places.* If you have many lift stations to report, you may wish to download TCEQ **attachment form** **20744c** at <https://www.tceq.texas.gov/permitting/wastewater/homeland-security> and submit electronically to [Homeland@tceq.texas.gov](mailto:Homeland@tceq.texas.gov)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Community Lift Station Name | Latitude  (Decimal Degrees) | Longitude  (Decimal  Degrees) | Pressure or Vacuum Sewer System  **Yes/No** | Permanent Generator on Site  **Yes/No** | Wired for Portable Generator?  **Yes/No** | Kilowatts | Voltage | Phase | **\***Fuel Type | Additional Fuel Supply Onsite?  **Yes/No** | Hours of Operation on Fuel Supply |
| 1 | 30.843576 | -96.985153 | No | No | No | 3500 | 230 | Three | Diesel | No | 10 |
| Addison Park Lane LS | 30.329196 | -95.475751 | No | Yes | No | 2200 | 110 | Single | Gas | Yes | 48 |
| 1 | 30.843576 | -96.985153 | No | No | No | 3500 | 230 | Three | Diesel | No | 10 |
| Addison Park Lane LS | 30.329196 | -95.475751 | No | Yes | No | 2200 | 110 | Single | Gas | Yes | 48 |
| 1 | 30.843576 | -96.985153 | No | No | No | 3500 | 230 | Three | Diesel | No | 10 |

**\* Fuel Type:** *(Butane Gas, Battery, Diesel, Fuel Oil, Gasoline, Propane or LP Gas, Natural Gas, Solar, Wind generator, Other – if other list the fuel type.)*

# SECTION 6. COLLECTION SYSTEM INFORMATION

1. How many lift stations are in the collection system(s) connected to this WWTF? 4

*Note: Some permittees report the Main WWTF in this number submitted and some do not. It is fine to include the WWTF LS but please indicate in the name field that it is the WWTF LS. This is reported under Item D or the TCEQ* ***attachment form 20744c*** *located athttps://www.tceq.texas.gov/permitting/wastewater/homeland-security*

1. Does the collection system(s) have ANY pressure or vacuum sewer systems (not force mains)?Yes     No
2. How many portable generators are available for use? 1
3. List Individual WWTF Lift Station Information *Provide each lift station latitude and longitude in decimal degrees to six decimal places.* If you have many lift stations to report, you may wish to download TCEQ **attachment form 20744c** located at <https://www.tceq.texas.gov/permitting/wastewater/homeland-security> and submit electronically to [Homeland@tceq.texas.gov](mailto:Homeland@tceq.texas.gov)

*Note: Provide information about each lift station in the table. Report decimal degrees format to six decimal places. (i.e. 24.698524; -96.435620). Please continue with the same nomenclature “name” for the lift stations each year.*

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| WWTF  Lift Station Name | Latitude  (Decimal Degrees) | Longitude  (Decimal  Degrees) | Pressure or Vacuum Sewer System  **Yes/No** | Permanent Generator on Site  **Yes/No** | Wired for Portable Generator?  **Yes/No** | Kilowatts | Voltage | Phase | \*Fuel Type | Additional Fuel Supply Onsite?  **Yes/No** | Hours of Operation on Fuel Supply |
| Main | 29.622189 | -95.235098 | No | Yes | No | 3500 | 230 | 3 | Natural Gas | No | Continuous |
| Hilltop LS #1 | 30.395389 | -95.534533 | No | No | Yes |  | 240 | 1 | Gas | No | No |
|  |  |  |  |  |  |  |  |  |  |  |  |
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**\* Fuel Type:** *(Butane Gas, Battery, Diesel, Fuel Oil, Gasoline, Propane or LP Gas, Natural Gas, Solar, Wind generator, Other – if other list the fuel type.)*

# SECTION 7. ANNUAL EMAIL NOTIFICATION CONTACT

Provide contact information for the individual(s) that should receive the annual email notice and data entry security code.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Annual Contact Name** | **Company Name** | **Title** | **Mailing Address** | **City** | **State** | **Zip Code** | **Email Address** | **Work Phone** | **Cell Phone** |
| Joe Smith | Water Services Inc | Operator | 114 West Virginia | Alamo | TX | 75809 | [smith@alamo.com](mailto:smith@alamo.com) | 272-956-8899 | 830-963-4512 |
| Sam Cook | Water Services Inc | Director of Public Works | P.O Box 2408 | Alamo | TX | 75809 | [scook@alamo.com](mailto:scook@alamo.com) | 272-956-8890 | 210-526-8974 |
|  |  |  |  |  |  |  |  |  |  |

**Please type or print the information and submit the completed form within 30 days of receipt:** Via **email** (*preferred method)* at: [Homeland@tceq.texas.gov](mailto:Homeland@tceq.texas.gov) (include your permit number and WWTF Name in the subject line) Or by **mail** to: TCEQ, WQD Homeland Security (MC-148), P.O. Box 13087, Austin, TX 78711-3087