# Brazos Watermaster Program Fact Sheet for Water Right Holders

Last updated January 25, 2024

## Water Right Holder/Diverter Responsibilities:

- Maintain a certified meter on all diversion points
- Notify the Brazos Watermaster Office at least 24 hours\* before all diversion requests
  - Must obtain approval before starting the diversion.
- Notify the Brazos Watermaster Office when diversion ends or any changes occur to planned diversion
- Promptly sign and return the bottom portion of the Pump Operation Reports (PORs)
- Maintain communication with the Brazos Watermaster Office

\* Unless a water right holder has made other arrangements with the Watermaster, water right holders must request all diversions no less than 24 hours before diversion begins.

## **Notification procedures**

#### **Before planned diversions**

Email brazoswm@tceq.texas.gov with date(s) of diversion, estimated diversion amount, and beginning meter reading \*

OR

Call 254-761-3006 or toll free 844-828-6424 with the above information

\* You must obtain an approved authorization from the Watermaster before turning your pump on, or enhanced enforcement fees and/or penalties may be assessed.

# Following planned diversions

Email brazoswm@tceq.texas.gov with actual amount diverted and ending meter reading

OR

Call 254-761-3006 or toll free 844-828-6424 with the above information

#### If you allow someone else to divert your water:

If you will not be the main point of contact for diversions, you must fill out an Authorized Diverter Form to inform the Brazos Watermaster Office of any agent(s) allowed to divert water on your behalf. Call our office if you need this form.