

**From:** [Jayme Sadlier](#)  
**To:** [REDACTED]  
**Cc:** [TCEQR1AIR](#); [Ramiro Garcia](#); [OCE](#); [Randy Ammons](#)  
**Subject:** Re: Electronic Signatures  
**Date:** Tuesday, April 14, 2020 12:57:43 PM

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Good Afternoon Mr. Worley,

During the COVID-19 pandemic, the TCEQ Office of Compliance and Enforcement (OCE) is accepting digital/electronic signatures. Within the electronically-signed cover letter accompanying the reports, please include a brief description of the COVID-19 limitation that necessitates the digital/electronic signature.

Additionally, if you experience other COVID-19-related limitations and are unable to mail or otherwise deliver a hard copy document, as required by permit/rule/statute, OCE is accepting electronic versions of documents. The Amarillo Region Air Section email is [TCEQR1AIR@tceq.texas.gov](mailto:TCEQR1AIR@tceq.texas.gov) for documents <35MB in size. If you have an electronic document >35MB, please send an email to [TCEQR1AIR@tceq.texas.gov](mailto:TCEQR1AIR@tceq.texas.gov) to request a file transfer folder. Please only use this email address if you are unable to mail or otherwise deliver a hard copy document.

Once the COVID-19 pandemic has ended, please resume providing hard copies with original signatures. You do not need resubmit, by hard copy, the underlying report/data already electronically-submitted during the pandemic timeframe.

Thank you,  
Jayme Sadlier, Special Assistant  
TCEQ Office of Compliance and Enforcement

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**From:** Worley, Kevin L [REDACTED]  
**Sent:** Monday, April 13, 2020 3:57 PM  
**To:** OCE <[OCE@tceq.texas.gov](mailto:OCE@tceq.texas.gov)>  
**Subject:** Electronic Signatures

Is it possible to use electronic signatures to sign documents (in particular, I'm thinking of 40 CFR 60.7 quarterly and semi-annual reports. From what I can see there is no STEERS program that would fit. Of course, we are already using STEERS submittals where possible.

Thank you.

**Kevin Worley**  
**Xcel Energy | Responsible By Nature**  
**Environmental Analyst**

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**E:** [REDACTED]