

REQUIREMENTS FOR SURPLUS FUNDS

APPLICATION EXPEDITED REVIEW

This form is being submitted for the 60-day expedited review process. We understand that by indicating A or B below, all required documents have been submitted with the application. If documentation is found to be insufficient, the application will be reviewed within 120 days.

Requirements for all Surplus Funds applications:

1. Certified copy of a resolution by the board of directors authorizing the use of surplus funds.
2. \$100 filing fee.
3. Statement from the bookkeeper stating amount and source of funding, and how funds were generated.
4. If developer reimbursement from operation and maintenance tax revenue, provide operating budgets showing revenues and expenditures over the years from which the revenue is derived.
5. Detailed costs summary.

Please check one

- A. Requirements for non-developer project application:
 1. Detailed explanation and justification of the project.
 2. If applicable:
 - a.) Construction plans and specifications approved by all entities with jurisdiction, including TCEQ approval.
 - b.) Recorded deed, plats, and easements.
 3. For recreational facilities, demonstrate compliance with 30 TAC Section 293.41(e).
- B. Requirements for developer project application:

For non-engineering, see below items **1 and 8**.
For engineering, see below items **1 through 8**.

 1. Detailed explanation and justification of the project.
 2. Construction plans and specifications approved by all entities with jurisdiction, including TCEQ approval.
 3. Recorded deed, plats, and easements.
 4. Number of equivalent single-family connections to be added (if applicable) and area served.
 5. Engineering certification of availability and sufficiency of water and wastewater treatment capacities to serve any additional connections.
 6. 100-year flood data for area to be served if not previously provided.
 7. Compliance with 30 TAC Section 293 Subchapter E: Issuance of Bonds.
 8. Other information as necessary.

We submit the following use of Surplus Funds application request for a 60-day expedited review by TCEQ Staff. TCEQ Staff will assume that we have submitted all available documentation pursuant to the above application requirements, and will not request additional information. If the documentation is found to be insufficient, staff will send a Notice of Deficiency (NOD) resulting in a 120-day review.

Engineer: _____ Date: _____

Attorney: _____ Date: _____