



## Underground Storage Tank Registration & Self-Certification

*Per 30 TAC 334.10(b)(2)(A), facilities must keep a copy of any registration form submission on the premises.*

**[Submit at tceq.texas.gov/goto/steers for faster processing](http://tceq.texas.gov/goto/steers)**

**Bold items required for all submissions.** Print clearly or type.

**Facility ID#** \_\_\_\_\_ Current Certificate Expiration Date: \_\_\_\_\_

Owner ID#: \_\_\_\_\_ Regulated Entity Number: RN \_\_\_\_\_

**Submission Reason** (Check all that apply. Sections 1-6 and 8-10 required for all submissions.)

Renewal      Ownership change (Sect. 3-4)      New Facility (all)      New Tank(s) (Sect. 11-27)

Update:      Owner (Sect. 3-4)      Operator (Sect. 5-6)      Facility (Sect. 1-2)      Training (Sect. 7)

Tank Technical Updates in Section(s):	12	13	14	15	16	17	18	19
	20	21	22	23	24	25	26	27

**Section 1: Facility Information** (Required for all submissions. Refers to the location of the tanks.)

1. **Facility/Store Name:** \_\_\_\_\_

2. **Street Address:** \_\_\_\_\_

*or (provide Site Location Description in #3 only if the site does not have a street address)*

3. **Site Location Description:** \_\_\_\_\_

4. **City:** \_\_\_\_\_, TX

5. **Zip+4:** \_\_\_\_\_ - \_\_\_\_\_ 6. **County:** \_\_\_\_\_

7. **Latitude:** \_\_\_\_\_ degrees (to 6 decimal places. Do not provide minutes and seconds.)

8. **Longitude:** \_\_\_\_\_ degrees (to 6 decimal places. Do not provide minutes and seconds.)

9. **# of Tanks at Facility:** \_\_\_\_\_ UST \_\_\_\_\_ AST

10. **Facility Type:**

Retail	Watercraft Refueling	Industrial/Manufacturing/Chemical Plant
Fleet Refueling	Emergency Generator	Tribal Territory
Wholesale	Farm/Residential	Other: _____
Aircraft Refueling		

11. Records required by 30 TAC 334.10(b) are kept on-site. off-site.

12. NAICS Code \_\_\_\_\_ 13. SIC Code \_\_\_\_\_

**Section 2: Facility On-site Contact Information** (Required for all submissions.)

14. First name: \_\_\_\_\_ 15. Last name: \_\_\_\_\_

16. **Telephone:** \_\_\_\_\_

17. Email: \_\_\_\_\_

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**Section 3: Tank Owner Information** (Required for all submissions. Refers to the legal owner of the tanks as defined under 30 TAC 334.2. For ownership changes, you must fill out #19-22 and 24.)

18. Customer number: CN \_\_\_\_\_ 19. Effective Date: \_\_\_\_\_

20. **Owner Name:** \_\_\_\_\_

(If you check Corporation, General Partnership, or Limited Partnership in #19, list the legal business name as filed with the Secretary of State's office or Comptroller of Public Accounts.)

21. **Type of Owner:**

Corporation	Federal Government	Limited Partnership
Individual	State Government	Sole Proprietorship
City Government	Other Government	General Partnership
County Government	Other: _____	

Owner Tax Information (for individual ownership type, go to Section 4)

22. Federal Tax ID: \_\_\_\_\_ 23. TX State Franchise Tax ID: \_\_\_\_\_

24. **Texas Secretary of State Filing Number:** \_\_\_\_\_

**Section 4: Owner's Representative Contact Information** (Required for all submissions.)

25. **First name:** \_\_\_\_\_ 26. **Last name:** \_\_\_\_\_

27. **Owner Mailing Address:** \_\_\_\_\_

28. **City:** \_\_\_\_\_ 29. **State:** \_\_\_\_\_

30. **Zip+4:** \_\_\_\_\_ - \_\_\_\_\_ 31. **Telephone:** \_\_\_\_\_

32. **Email:** \_\_\_\_\_

**Section 5: Tank Operator Information** (Required for all submissions. Refers to person or corporation in day to day control of, and having responsibility for, the daily operation of the UST system. Do not list A/B operator or employees of the operator in this section unless they are the legal operator.)

33. Same as Tank Owner in Section 3 and Owner's Representative Contact Information in Section 4 (go to Section 7)

34. Customer number: CN \_\_\_\_\_ 35. Effective Date: \_\_\_\_\_

36. **Operator Name:** \_\_\_\_\_

(If you check Corporation, General Partnership, or Limited Partnership in #35, list the legal business name as filed with the Secretary of State's office or Comptroller of Public Accounts.)

37. **Type of Operator:**

Corporation	Federal Government	Limited Partnership
Individual	State Government	Sole Proprietorship
City Government	Other Government	General Partnership
County Government	Other: _____	

For TCEQ use only: PST/ \_\_\_\_\_ /RE/ \_\_\_\_\_ /UST

**Section 5, cont.: Tank Operator Tax Information** (for individual operator type, go to Section 6)

38. Federal Tax ID: \_\_\_\_\_

39. TX State Franchise Tax ID: \_\_\_\_\_

40. **Texas Secretary of State Filing Number:** \_\_\_\_\_

**Section 6: Operator's Representative Contact Information** (Required for all submissions.)

41. **First name:** \_\_\_\_\_ 42. **Last name:** \_\_\_\_\_

43. **Operator Mailing Address:** \_\_\_\_\_

44. **City:** \_\_\_\_\_ 45. **State:** \_\_\_\_\_

46. **Zip+4:** \_\_\_\_\_ - \_\_\_\_\_ 47. **Telephone:** \_\_\_\_\_

48. **Email:** \_\_\_\_\_

**Section 7: Class A & B Operator Training** (#49-51 and 55-56 required for all submissions. #49-58 required for a new facility, owner/operator update, or training update as part of renewal.)

49. **As of the effective date on this form, this facility has complied with the Class A, B, and C operator training requirements in 30 TAC 334.602.**

Class A Operator Information (Exactly as it appears on the certificate)

50. **First name:** \_\_\_\_\_ 51. **Last name:** \_\_\_\_\_

52. Training Provider: \_\_\_\_\_

53. Date of Training: \_\_\_\_\_

Class B Operator Information (Exactly as it appears on the certificate)

54. Same as Class A Operator (go to Section 8)

55. **First name:** \_\_\_\_\_ 56. **Last name:** \_\_\_\_\_

57. Training Provider: \_\_\_\_\_

58. Date of Training: \_\_\_\_\_

**Section 8: Financial Assurance Information** (Required for all submissions.)

**Include a copy of your facility's financial assurance, including all attachments and endorsements, with all new and renewal applications or for any changes to Section 1, Section 2, or Section 4. We do not accept quotes, ACORD forms, applications, or binders as proof of FA.**

For information pertaining to acceptable FA mechanisms, visit [tceq.texas.gov/goto/ustfa](http://tceq.texas.gov/goto/ustfa), see 30 TAC, Chapter 37, Subchapter I or call 512-239-0300.

**59. Does this facility meet FA requirements for both 1st party corrective action and 3rd party bodily injury/property damage liability?**

Yes      No      State or federal government exemption

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## Section 9: TCEQ Programs in Which This Site/Regulated Entity Participates

(Required for all submissions.)

Check the box next to all programs that your facility participates in. Indicate the registration or permit number next to the program name. Programs tied to the regulated entity may use the information from Sections 1-6 to update other registrations or permits. If the regulated entity participates in a program not listed below, check "Other" and indicate the program and registration or permit number.

Stormwater:	PWS:	
Industrial and Hazardous Waste:	Used Oil:	
Tires:	Edwards Aquifer:	
Air: Emissions Inventory	New Source Review	Title V
Municipal Solid Waste:	OSSF:	
Wastewater:	Districts:	
Voluntary Cleanup:	Other:	
Dam Safety:	Water Rights:	
Sludge:	Wastewater Agriculture:	

## Section 10: Certification (Required for all submissions.)

*Note: You must sign this form in ink or use averifiable electronic signature with a date and time stamp. TCEQ requires payment of all delinquent fees and penalties to process this form for self-certifications. Visit [tceq.texas.gov/agency/financial/fees/delin](http://tceq.texas.gov/agency/financial/fees/delin) for more information.*

I certify under the penalty of law that:

- I have personally examined and am familiar with the information in all sections of this form.
- Based on my current knowledge and understanding, the submitted information is true, accurate, and complete as required by 30 TAC 334.7(e)(2). I understand that I will need to resubmit another form if this form has incomplete or inaccurate information per 30 TAC 334.7(f). The agency will not issue a delivery certificate based upon an incomplete submittal per 334.8(c)(4)(A)(iii).
- The owner indicated on this form has paid all outstanding fees owed to TCEQ. For ownership changes, the prior owner has also paid all outstanding fees.
- I have included proof of financial assurance coverage for this facility that meets TCEQ requirements of 30 TAC 37 Subchapter I.
- I have signature authority to submit this form on behalf of the entity in Section 2 or Section 4. *Only an owner, operator (not A/B Operator,) or legally authorized representative of the owner/operator for this facility may sign this form.* I have indicated my role as owner, operator, or legally authorized representative of the owner/operator in the Role field below. I understand that that per 30 TAC 334.7(a)(2), the owner and operator remain responsible for information provided on this form.
- I understand that any person who intentionally or knowingly submits false information on this form is subject to criminal prosecution and revocation of the facility's delivery certificate under 30 TAC 334.8(a)(6).
- The UST systems at this facility indicated by the tank IDs listed below comply with the applicable technical standards in 30 TAC 334.43 and 334.49-334.51 and reporting and recordkeeping requirements found in 30 TAC 334.10.

**Tank IDs:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Role:** Owner      Operator      Legally authorized representative of the      owner      operator

**Title:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note: Submit Sections 12 & 13 for ownership changes. Submit Sections 11-27 only for new facility, new tank, or tank update submissions.**

**Section 11: Installer/On-site Supervisor Certification** (Required for tank or piping construction for a new facility or a new tank. The installer/on site supervisor must complete this section.)

60. Was the tank and line testing completed both during and after installation? Yes  No

61. Contractor Company Name: \_\_\_\_\_

62. CR/CRP License #: \_\_\_\_\_

63. Installation Activity Start Date: \_\_\_\_\_ 64. End Date: \_\_\_\_\_

65. Installer/On-site Supervisor First Name: \_\_\_\_\_ 66. Last Name: \_\_\_\_\_

67. Installer/On-site Supervisor ILP/US License #: \_\_\_\_\_

I certify that: The information provided in Sections 12-27 is correct. I either conducted or directly supervised the recent installation at this facility. I am familiar with the TCEQ requirements applicable to such activities. To the best of my knowledge, these activities comply with the requirements in 30 TAC 334.

Installer/On-site Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section 12: Tank Details** (Required for new facility, new tank, tank update, or ownership change.)

In service Tank IDs: [As required in 30 TAC 334.8(c)(5)(C). Select only one status from the following 2 rows.]					
Currently in use					
Temporarily out of service, <i>not empty</i> as of date (mm/dd/yyyy)					
Tank Installation Date (mm/dd/yyyy)					
Tank Capacity in gallons					
Removed from service or empty Tank IDs. (Use this row only to change the status of a tank and select the status below. Select only one from the following 3 rows.)					
Permanently filled in place with sand/concrete/etc. as of date (mm/dd/yyyy)					
Permanently removed from ground as of date (mm/dd/yyyy)					
Temporarily out of service, meets definition of <i>empty</i> in 30 TAC 334.54(d)(2) as of date (mm/dd/yyyy)					

**Section 13: Current/Last Substance Stored** (Required for new facility, new tank, or tank update, or ownership change. Select all that apply)

Gasoline (list % of ethanol)	%	%	%	%
Diesel				
Biodiesel (list % of biodiesel mixture)	%	%	%	%
Kerosene				
Used Oil				
New Oil				
Other Petroleum Substance (specify)				
Petroleum/Hazardous Substances Mixture (specify)				
Hazardous Substance Mixture (specify)				
CERCLA Hazardous Substance (specify)				
Chemical Abstract Service (CAS) Number:				

In service Tank IDs:						
<b>Section 14: Tank Design</b> (Required for new facility, new tank, or tank update.)						
Wall design (mark one)	1 2	Single Double	Single Double	Single Double	Single Double	Single Double
Internal tank lining installation date (mm/dd/yyyy)						

**Section 15: Tank External Containment** (Required for new facility, new tank, or tank update. Mark all that apply in the 3 following rows)

Factory-built nonmetallic jacket	3				
Synthetic tank-pit/piping trench liner	4a				
Tank vault/rigid trench liner	4b				

**Section 16: Tank Materials** (Required for new facility, new tank, or tank update. Mark all that apply in the 6 following rows)

Steel	1				
Fiberglass reinforced plastic (FRP)	2				
Composite tank (Steel w/external FRP cladding)	3				
Concrete	4				
Jacketed (Steel w/external nonmetallic jacket)	5a				
Coated (Steel w/external polyurethane cladding)	5b				

**Section 17: Tank Corrosion Protection** (Required for new facility, new tank, or tank update. Mark all that apply in the 9 following rows.)

External dielectric coating/laminate/tape/wrap	1				
Listed/certified factory-installed cathodic protection	2a				
Certified field-installed cathodic protection	2b				
Listed composite tank (steel w/FRP external laminate)	3a				
Listed coated tank (steel w/external polyurethane laminate)	3b				
Listed FRP tank/piping (non-corrodible)	4a				
Listed/certified external nonmetallic jacket	5a				
Dual protected	6				
Unnecessary per corrosion protection specialist	7				

**Section 18: Piping Design** (Required for new facility, new tank, or tank update.)

Wall Design	1 2	Single Double	Single Double	Single Double	Single Double
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**Section 19: Piping External Containment** (Required for new facility, new tank, or tank update.)

Mark all that apply in the 3 following rows)

Factory-built nonmetallic jacket	3				
Synthetic tank-pit/piping-trench liner	4a				
Tank vault/rigid trench liner	4b				

**Section 20: Type of Piping** (Required for new facility, new tank, or tank update. Mark only one in the 3 following rows.)

Pressurized	5a				
Suction	5b				
Gravity	5c				

**In service Tank IDs:****Section 21: Piping Materials** (Required for new facility, new tank, or tank update. Mark all that apply in the 5 following rows.)

Steel	1				
Fiberglass reinforced plastic (FRP)	2				
Concrete	4				
Jacketed (Steel w/external nonmetallic jacket)	5a				
Nonmetallic flexible piping	5c				

**Section 22: Piping Connectors and Valves** (Required for new facility, new tank, or tank update.)

Mark all that apply in the 3 following rows.)

Shear/impact valves (under dispenser)	6				
Steel swing-joints (at ends of piping)	7				
Flexible connectors (at ends of piping)	8				

**Section 23: Piping Corrosion Protection** (Mark all that apply in the 7 following rows.)

External dielectric coating/laminate/tape/wrap	1					
Listed/certified factory-installed cathodic protection	2a					
Certified field-installed cathodic protection	2b					
Listed FRP tank/piping (non-corrodible)	4a					
Listed nonmetallic flexible piping (non-corrodible)	4b					
Isolated in open-area/secondary containment device	5b					
Unnecessary per corrosion protection specialist	7					

**Section 24: Tank/Compartment Release Detection** (Required for new facility, new tank, or tank update. Mark all that apply in the 8 following rows.)

External vapor/tracer monitoring	1					
External groundwater monitoring	2					
Monitoring of secondary containment barrier	3					
Automatic tank gauge test & inventory control	4					
Interstitial monitoring within secondary wall/jacket	5					
Weekly manual tank gauging (tanks ≤ 1,000 gal)	7a					
Monthly tank gauging (for emergency generator tanks)	7b					
Statistical inventory reconciliation (SIR) & inventory control	8					

**Section 25: Tank Spill Containment & Overfill Prevention** (Required for new facility, new tank, or tank update. Mark all that apply in the 6 following rows.)

Tight-fill fitting	1				
Factory-built spill container/bucket/sump	2				
Delivery shut-off valve set @ ≤ 95% capacity	3a				
Flow restrictor valve. For example: vent ball-float (set @ ≤ 90% capacity)	3b				
Alarm set @ ≤ 90%, w/shut-off or restrictor valve (set @ ≤ 98% capacity)	3c				
N/A – all deliveries to tank are ≤ 25 gallons each	4				

In service Tank IDs:	1	2	3	5	6a	6b	6c	6d	8	9
External vapor/tracer monitoring										
External groundwater monitoring										
Monitoring of secondary containment barrier										
Interstitial monitoring within secondary wall/jacket										
Monthly piping tightness test (@ 0.2 GPH)										
Annual piping tightness test/annual electronic monitoring (@ 0.1 GPH)										
Triennial tightness test (for suction/gravity piping)										
Auto line leak detector (3.0 GPH for pressure piping)										
Statistical inventory reconciliation (SIR) & inventory control										
Exempt system suction										

**Section 27: Stage I Vapor Recovery** (Required for new facility, new tank, or tank update. See 30 TAC 115. Mark only one in the 3 following rows.)

Two-point system						
Coaxial system						
Exempt						
Stage I vapor recovery installation date (mm/dd/yyyy)						

**Submit at [tceq.texas.gov/goto/steers](http://tceq.texas.gov/goto/steers) for faster processing within approximately 3-5 business days.** Submitting in STEERS minimizes errors and will allow you to get an updated delivery certificate sooner.



**Submissions sent via fax, email, postal mail, or overnight service will take approximately 8-20 business days to process. To verify if the PST Registration Team has received this form, visit [www.tceq.texas.gov/goto/docsearch](http://www.tceq.texas.gov/goto/docsearch) or scan the QR code to the right.**

If you cannot submit using STEERS, you can submit this form using **one** of the following methods.

**Fax completed form to:**  
(512) 239-3398 or (512) 239-3399

**Email completed form to:**  
[pstsubmit@tceq.texas.gov](mailto:pstsubmit@tceq.texas.gov) with your facility ID, facility name, and submission reason in the subject line.

**Mail completed form to:**  
Texas Commission on Environmental Quality  
PST Registration Team MC-138  
PO Box 13087  
Austin, TX 78711-3087

**Please use the following address for any submissions sent via overnight services:**  
Texas Commission on Environmental Quality  
PST Registration Team MC-138  
12100 Park 35 Circle Bldg A  
Austin, TX 78753

For any questions about filling out this form not covered in the instructions or for information about the Petroleum Storage Tank Registration Program, contact us at (512) 239-2160 or [pstreg@tceq.texas.gov](mailto:pstreg@tceq.texas.gov). **Do not submit this form to [pstreg@tceq.texas.gov](mailto:pstreg@tceq.texas.gov)** since doing so will cause delays in processing.

Individuals are entitled to request and review their personal information the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, please contact the TCEQ Public Information Section at (512) 239-3282.